

**VIRGINIA CERTIFICATION REQUIREMENTS TO BECOME AN
ALATEEN SPONSOR**

1. Have one set of fingerprints taken by authorized law enforcement personnel. Please Leave blank sections labeled “Employer”, “Reason Fingerprinted”, and “Miscellaneous”.
2. Download form SP-24 from www.vsp.state.va.us from “Forms” or from our Virginia Area Website downloads.
3. Enclose a **money order** in amount of \$26 made out from your District to **Virginia State Police.**
4. Download Al-Anon Member Involved in Alateen Service (AMIAS) form from Virginia web site, www.va-al-anon.org from “Downloads”. Your e-mail address is required or you must have an e-buddy who can receive e-mails for you, please we need your telephone numbers. Your DR will help you to fill out it.
5. Enclose Area 57 form for Alateen sponsor also available at Al-Anon web site. This form must be signed by your District Rep. Clearly state on form whether you will be a sponsor or alternate.
6. If you are certifying to start a new group, an Alateen Group Registration form must also be obtained and submitted. Both sponsors should submit their forms at the same time.

Please Send your package in a plastic envelope (protection for rain), and Print “do not bend” (include a piece of a carton board within) to:

Virginia Area Alateen Process Person

Connie Sanabria-Howell

1910 Dalmation Drive

Mclean, VA 22101

Ph.: 703 408-4428